

Inner South

Belle Isle Foundation	Middleton Park	LCC
Cranmore & Raylands CC	Middleton Park	CO
Holbeck YC	Beeston & Holbeck	CO
Middleton Skills Centre	Middleton Park	Adult Services pick up costs annually
Old Cockburn Sports Hall	City & Hunslet	LCC - to be leased to Joseph Priestley
St Matthews CC	Beeston & Holbeck	LCC
Watsonian Pavillion	Beeston & Holbeck	LCC - to be leased to Tiger 11
William Gascoigne	Middleton Park	LCC

Outer South

Blackburn Hall	Rothwell	LCC
Churwell CC	Morley North	CO
East Ardsley CC	Ardsley & Robin Hood	CO
Gildersome YC	Morley North	LCC
Lewisham Park	Morley South	LCC
4 rooms @ Morley Town Hall	Morley South	LCC
Peel Street YC	Morley South	Joseph Priestley
Rose Lund Centre	Rothwell	LCC
St Gabriel's	Ardsley & Robin Hood	LCC
West Ardsley CC	Ardsley & Robin Hood	CO
Tingley Youth & Community Centre	Ardsley & Robin Hood	LCC
Windmill YC	Rothwell	LCC

Outer East

Allerton Bywater Y & A Centre	Kippax & Methley	LCC
Allerton Bywater Welfare Hall	Kippax & Methley	LCC
Fieldhead CC	Crossgates & Whinmoor	LCC
Firthfields CC	Garforth & Swillington	CO
Garforth Welfare Hall	Garforth & Swillington	CO
Kippax CC	Kippax & Methley	CO
Kippax YC	Kippax & Methley	LCC
Methley Veterans Shelter	Kippax & Methley	CO
Methley Village Centre	Kippax & Methley	LCC
Micklefields YC	Kippax & Methley	LCC
St Gregory's Y&A Centre	Crossgates & Whinmoor	LCC

Room Band / Charges - South Inner	Room Band / Charges - South Outer	Room Band / Charges - Outer East
Band A £25	Band A £25	Band A £25
Band B £18	Band B £18	Band B £18
Band C £12	Band C £12	Band C £12
Band D £5 (only charge if kitchen booked for food prep)	Band D £5 (only charge if kitchen booked for food prep)	Band D £5 (only charge if kitchen booked for food prep)
Band E - negotiable	Band E - negotiable	Band E - negotiable

South Inner and Outer Buildings with other pricing systems:	
Room Band	Charge per hour
Morley Town Hall, Alexandra Hall	£50
Morley Town Hall, Morelian Room	£25
Morley Town Hall, Large Banqueting Suite	£25
Morley Town Hall, Small Banqueting Suite	£15
Main Hall, Blackburn Hall	£25
Watsonia Pavillion	£6 for all users, no discounts

South Inner and Outer, Outer east
Key holders will not have to pay any lettings fees or additional caretaking charges of £9ph - these charges come into force at weekends and bank holidays.

Categories	Main Group	Sub Group	South Inner	South Outer	Outer East	Comments from South East Area Management Team
Cat 1	Adult Learning / Educational Classes (inc. provision for under 19s) (inc. Colleges)	Colleges as per rates agreed corporately (£2.50 ph under 2000 hrs, percentage of running costs above 2000. Colleges this applies to - Leeds City College (ex T Danby, P Lane, C of Technology) and Joseph Priestley. Colleges are invoiced at academic year end.	£2.50 per room for all rooms. (This rate applies up to 2000hrs use) The charging year for colleges runs from Sept-Aug. Above 2000 hrs NST to calculate annual charge for college block bookings.	£2.50 per room for all rooms. (This rate applies up to 2000hrs use) The charging year for colleges runs from Sept-Aug. Above 2000 hrs NST to calculate annual charge for college block bookings.	£2.50 per room for all rooms. (This rate applies up to 2000hrs use) The charging year for colleges runs from Sept-Aug. Above 2000 hrs NST to calculate annual charge for college block bookings.	
		Schools - Core business delivery to 4 - 19yr during school hours 8.30 - 16.00. This applies to projects involving young people in statutory education who are not in mainstream school, at risk of exclusion etc	£2.50 per room for all rooms	£2.50 per room for all rooms	£2.50 per room for all rooms	
		WEA (Workers Education Association)	Suggest £2.50 per hour where WEA charge users, free use if they do not charge users.	Suggest £2.50 per hour where WEA charge users, free use if they do not charge users.	Suggest £2.50 per hour where WEA charge users, free use if they do not charge users.	
Cat 2	Centre Management Committees / User Groups	Applies to meetings to discuss building related issues held either by the centre management committee or groups who are based in or use the centre and call a meeting to discuss centre issues.	No charge Monday to Friday. £5 per room per hour at weekends/council holidays.	No charge Monday to Friday. £5 per room per hour at weekends/council holidays.	No charge Monday to Friday. £5 per room per hour at weekends/council holidays.	No changes Reduced to £5ph for all rooms at weekends and bank holidays
		i.e. Pubwatch, TARA, N'hood Watch, Community Forums, crime reduction advice, fire safety advice, 'In Bloom', Friends of Groups, faith groups, disability groups, Christmas lights switch ons	No charge Monday to Friday £5 per room per hour for weekend/council holiday usage of rooms.	No charge Monday to Friday £5 per room per hour for weekend/council holiday usage of rooms.	No charge Monday to Friday £5 per room per hour for weekend/council holiday usage of rooms.	Reduced following issues raised at community centre sub committee Reduced following issues raised at community centre sub committee
Cat 3	Meetings of Community Benefit	Councillors & MPs surgeries	No charge Monday to Friday and £5 per room per hour for weekend/council holiday usage of rooms.	No charge Monday to Friday and £5 per room per hour for weekend/council holiday usage of rooms.	No charge Monday to Friday and £5 per room per hour for weekend/council holiday usage of rooms.	
		ADP (Area Delivery Plan) Priority events Groups which fall under this category will only be put forward by Area Management, lettings will not assess groups against this criteria, they will be advised by AMT.	No charge Monday to Friday £5 per room per hour for weekends / council holiday usage of rooms.	No charge Monday to Friday £5 per room per hour for weekends / council holiday usage of rooms.	No charge Monday to Friday £5 per room per hour for weekends / council holiday usage of rooms.	A set of guidelines will be developed for this category and presented to the next Community Centre Sub Committee for endorsement
Cat 4	Commercial use	General - sale of goods - including gold, jewellery, carpets clothing, auctions	Standard charges + 50% seven days per week	Standard charges + 50% seven days per week	Standard charges + 50% seven days per week	New charging rate established to cover this category
		TV Filming	£1000 per day	£1000 per day	£1000 per day	Ok to stand at this fee, as paid by TV companies who use Morley Town Hall
		Public performance	£250 per half day (four hours)	£250 per half day (four hours)	£250 per half day (four hours)	From feedback given by Clairvoyants who are regular users of MTH and Lettings Info, users were just charged at room rate. Arrangements in other venues usually include the operation of a bar - users must reach a certain bar soend to get the venue for free or pay the difference. We cannot offer a similar arrangement for hire of MTH, so hire charges to be decreased to still generate business at the facility
Cat 5	Council Departments or Statutory Agencies	Internal / inter-agency meetings, public meetings, consultations, hosting of open days (recruitment, new service being launched), WYP Authority meetings	Standard charges to be applied seven days per week. Use by the Area Management Team would be free of charge	Standard charges to be applied seven days per week. Use by the Area Management Team would be free of charge	Standard charges to be applied seven days per week. Use by the Area Management Team would be free of charge	All meetings purely involving officers should be charged standard rate. Any meetings consulting or involving members of public to be charged at Cat 3 rates
		Town & Parish Councils	If town and parish councils in your area do not have any buildings of their own, their use of our CCs will be free for meetings. For any other activity they can be charged so you'll need to agree a charge	If town and parish councils in your area do not have any buildings of their own, their use of our CCs will be free for meetings. For any other activity they can be charged so you'll need to agree a charge	If town and parish councils in your area do not have any buildings of their own, their use of our CCs will be free for meetings. For any other activity they can be charged so you'll need to agree a charge	All fees waived previously on this category. MTC will benefit from four FOC functions per annum and other activities organised by MTC for the public to be assessed under relevant categories. For example, coffee mornings for older people to be charged in line with rates for over 60s activities. All activities relating to MTC in terms of meetings not involving public to be charged at standard rates.
Cat 6	Lifestyle and leisure groups	Lifestyle and leisure groups - charged activity, income reinvested in service (no profit)	No charge Monday - Friday. 50% charges at weekends and Council Bank Holidays	No charge Monday - Friday. 50% charges at weekends and Council Bank Holidays	No charge Monday - Friday. 50% charges at weekends and Council Bank Holidays	Healthy Eating group, exercise classes, slimming clubs, arts and crafts, language classes, computer skills, poetry, art appreciation, domino groups, gamers, bingo, dog/cat appreciation societies, pagan groups, Tea dances, competitive festivals i.e. brass band/piano/dance
		Lifestyle and leisure groups - charged activity income not reinvested (profit)	Standard charges seven days per week	Standard charges seven days per week	Standard charges seven days per week	Could include groups such as Slimmers World, bingo, dance classes, dog/cat appreciation societies, pagan groups, tea dances, competitive festivals i.e. brass band/piano/dance

		Lifestyle and leisure - free activity	No charge Monday - Friday. £5ph charges at weekends and Council Bank Holidays	No charge Monday - Friday. £5ph charges at weekends and Council Bank Holidays	No charge Monday - Friday. £5ph charges at weekends and Council Bank Holidays	Heart Attack / Stroke clubs, healthy lifestyle activities, Blood Donor Service
Cat 7	Older Peoples Groups	Older Peoples' groups (60+) free activity	No charge Monday - Friday. £5ph charges at weekends and Council Bank Holidays	No charge Monday - Friday. £5ph charges at weekends and Council Bank Holidays	No charge Monday - Friday. £5ph charges at weekends and Council Bank Holidays	Social clubs and friendship groups
		Older Peoples' groups (60+), charged activity, income reinvested (no profit)	No charge Monday - Friday. 50% charges at weekends and Council Bank Holidays	No charge Monday - Friday. 50% charges at weekends and Council Bank Holidays	No charge Monday - Friday. 50% charges at weekends and Council Bank Holidays	Luncheon Clubs
		Older Peoples' groups (60+), charged activity, income not reinvested (profit)	50% charge Monday - Friday. Standard charges at weekends and Council Bank Holidays	50% charge Monday - Friday. Standard charges at weekends and Council Bank Holidays	50% charge Monday - Friday. Standard charges at weekends and Council Bank Holidays	
Cat 8	Amateur Productions by by community and voluntary organisations.	Performances	Performances charged at the hourly room rate.	Performances charged at the hourly room rate.	Performances charged at the hourly room rate.	From feedback from MTH users, they were only charged 90% but AMT hasn't been aware of this until recently. Tingley Brass Band has always been charged as a community group at £0, not rehearsals, so explains issues with new fees being implemented
		Rehearsals	Rehearsals charged at 50% of the hourly room rate.	Rehearsals charged at 50% of the hourly room rate.	Rehearsals charged at 50% of the hourly room rate.	
		Set Building	No charge when building is already in use / caretaker on site. Otherwise group will have to pay caretakers charge	No charge when building is already in use / caretaker on site. Otherwise group will have to pay caretakers charge	No charge when building is already in use / caretaker on site. Otherwise group will have to pay caretakers charge	Issues have now risen regarding set up fees for productions - if buildings are open the groups can set up stages FOC but if the building has to be specially opened, then groups will have to pay charges for caretakers. If a group wishes to use the dressing rooms when holding a production at MTH or Blackburn Hall, this will be included in the hire fees for these facilities
Cat 9	Private Functions	General functions e.g. conferences, seminars, presentations	Standard charges for room hire for other functions. Additional charges as appropriate based on costs of any extra services needed for the function – security, caretaking and cleaning.	Standard charges for room hire for other functions. Additional charges as appropriate based on costs of any extra services needed for the function – security, caretaking and cleaning.	Standard charges for room hire for other functions. Additional charges as appropriate based on costs of any extra services needed for the function – security, caretaking and cleaning.	Morley Town Council to be granted four FOC functions per annum. Any charitable functions for the Lord Mayor of Leeds to be FOC. All rest to be charged at the standard rates.
		Wedding Ceremonies and Civil Partnerships	£90 seven days per week	£90 seven days per week	£90 seven days per week	Leeds Town Hall charges on average £140 for the room for the ceremony. Wedding receptions falls under charges for parties
		Wedding Reception	The wedding reception falls under charges for parties	The wedding reception falls under charges for parties	The wedding reception falls under charges for parties	
		Children's Birthday parties (under 13) room rate only plus cost of cleaning	Children's Birthday parties (under 13) room rate only plus cost of cleaning	Children's Birthday parties (under 13) room rate only plus cost of cleaning	Children's Birthday parties (under 13) room rate only plus cost of cleaning	
		Parties upto 100 people	Parties of up to 100 people Room rate + £100 cleaning	Parties of up to 100 people Room rate + £100 cleaning	Parties of up to 100 people Room rate + £100 cleaning	
		Parties upto 100 - 200 people	Parties 100-200 people £315	Parties 100-200 people £315	Parties 100-200 people £315	
			made up of:	made up of:	made up of:	
			£25 room rate x 5 hours £100 cleaning and skip £9 x 2 stewards x 5 hours	£25 room rate x 5 hours £100 cleaning and skip £9 x 2 stewards x 5 hours	£25 room rate x 5 hours £100 cleaning and skip £9 x 2 stewards x 5 hours	
		Parties upto 300 - 400 people	Parties 300 – 400 people £405	Parties 300 – 400 people £405	Parties 300 – 400 people £405	
			made up of	made up of	made up of	
£25 room rate x 5 hours £100 cleaning & skip £9 x 4 stewards x 5 hours	£25 room rate x 5 hours £100 cleaning & skip £9 x 4 stewards x 5 hours		£25 room rate x 5 hours £100 cleaning & skip £9 x 4 stewards x 5 hours			
Parties upto 500 - 600 people	Parties 500-600 people £495	Parties 500-600 people £495	Parties 500-600 people £495			
	made up of	made up of	made up of			
	£25 room rate x 5 hours £100 cleaning & skip £9 x 6 stewards x 5 hours	£25 room rate x 5 hours £100 cleaning & skip £9 x 6 stewards x 5 hours	£25 room rate x 5 hours £100 cleaning & skip £9 x 6 stewards x 5 hours			
Cat 10	Not for profit organisations (Changed from Charities)	Charities, Company Limited by Guarantee, un-registered groups, social enterprises, Industrial societies or co-operatives carrying out charitable fundraising events (jumble sales, charity auctions etc),	50% discount on standard charge seven days per week	50% discount on standard charge seven days per week	50% discount on standard charge seven days per week	Reduced costs for users from previous schedule. No complaints received from charities in South Leeds with regards to new pricing schedule
Cat 11	Young People	Young people – Under 19. Charged activities, income reinvested - Breakfast clubs, after school clubs, playschemes, playgroups, uniformed services (scouts, guides, St John's Ambulance)	No charge Monday - Friday. 50% charges at weekends and Council Bank Holidays	No charge Monday - Friday. 50% charges at weekends and Council Bank Holidays	No charge Monday - Friday. 50% charges at weekends and Council Bank Holidays	
		Young people – Under 19. Charged activities income not reinvested - Martial arts, Under 18 discos, Dancing classes	50% charge Monday - Friday. Standard charges at weekends and Council Bank Holidays	50% charge Monday - Friday. Standard charges at weekends and Council Bank Holidays	50% charge Monday - Friday. Standard charges at weekends and Council Bank Holidays	
		Young people – Under 19. free activities - e.g. Youth Service provision	No charge Monday - Friday. £5ph charges at weekends and Council Bank Holidays	No charge Monday - Friday. £5ph charges at weekends and Council Bank Holidays	No charge Monday - Friday. £5ph charges at weekends and Council Bank Holidays	

Cat 12	Vulnerable Adults (Self Help and Support Groups)	Self - Help Alcoholics Anonymous, Narcotics Anonymous, Mental Health Support Groups, Disabled groups (blind, deaf, physically impaired, learning disabilities), Counselling	No charge Monday to Friday and £5 per room per hour for weekend/council holiday usage of rooms.	No charge Monday to Friday and £5 per room per hour for weekend/council holiday usage of rooms.	No charge Monday to Friday and £5 per room per hour for weekend/council holiday usage of rooms.	New category
		Suuport Mental Health Support, Special Needs and Learning Disability Support, Physical disability Support	No charge Monday to Friday and £5 per room per hour for weekend/council holiday usage of rooms.	No charge Monday to Friday and £5 per room per hour for weekend/council holiday usage of rooms.	No charge Monday to Friday and £5 per room per hour for weekend/council holiday usage of rooms.	
		Advice (free advice) CAB, debt counselling, any other free advice type session	No charge Monday to Friday and £5 per room per hour for weekend/council holiday usage of rooms.	No charge Monday to Friday and £5 per room per hour for weekend/council holiday usage of rooms.	No charge Monday to Friday and £5 per room per hour for weekend/council holiday usage of rooms.	
Cat 13	Democratic Structures	Political party group meetings	Standard charges to be applied.	Standard charges to be applied.	Standard charges to be applied.	
Cat 14	Changing Rooms/shower facilities	Changing and shower facilities. Covers the use of community centres by sports teams where changing and shower facilities are attached to pitches and playing fields.	Not applicable in this area.	Not applicable in this area.	£206 per season per junior team. £309 per season per adult team.	n/a in South Leeds. Parks & Countryside manage changing rooms at Rose Lund Centre
Cat 15	Existing Users and Usage		Not applicable to this area, only to Outer North East	Not applicable to this area, only to Outer North East	Not applicable to this area, only to Outer North East	n/a
Cat 16	Polling Station use	It is unconsitutional to charge a hire fee for polling centre use. The only charges that can be levied is for heating, lighting, caretaking (and for any damage that might be caused).	Relevant chargers apportioned in line with costs incurred	Relevant chargers apportioned in line with costs incurred	Relevant chargers apportioned in line with costs incurred	